



PRESS ORDER FORM
Payment Must Accompany Order
 (Checks payable to: ESD Association)
 (in U.S. Dollars only drawn on US Federal Reserve Bank)
 DO NOT SEND CASH. DO NOT SEND FOREIGN CHECKS.

Complete order form and return to:
 ESD Association
 7900 Turin Rd. Bldg. 3
 Rome, NY 13440
 Phone: (315) 339-6937
 Fax: (315) 339-6793
 E-mail: info@esda.org
 Website: www.esda.org

Order Date: _____
 Ordered by: _____
 (Membership Dues: \$60.00 - US/CanadaMexico: \$70.00 Foreign)

Membership Name: _____ Membership Number: _____

***Please note that actual shipping costs to ship any foreign order, Standard Subscription set or proceeding set is added to your order cost. Handling fee still applies. Please call if you desire an exact quote.**

Name: _____ Company: _____ Address: _____ Address: _____ City: _____ State: _____ Zip: _____ Country: _____	Phone: _____ Fax: _____ Email: _____ Send Receipt to:
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Description	Quantity	Price per Unit	Extended Price

Purchase Order Number: _____ Payment Method: <input type="checkbox"/> Amex <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Discover Credit Card Number: _____ Exp. Date: _____ Name on Card: _____ Security Code: _____

Subtotal
** Handling
* Actual Shipping
Rush Processing
Order Total

** Handling Fees			Rush Processing \$25	Special Shipping Instructions:
Orders Totaling	US	Foreign		
Up to \$100.00	\$10.00	\$30.00*	Electronic Document Order Handling Fee \$20.00	
Over \$100.00	\$20.00	\$40.00*		
Standard Subscription Set	\$40.00*	\$40.00*		
Proceeding Set	\$40.00*	\$40.00*		
<i>*Please note that actual shipping costs to ship any foreign order, Standard Subscription set or proceeding set is added to your order cost. Handling fee still applies. Please call if you desire an exact quote.</i>				

Delivery

All U.S. orders are shipped via US Mail or UPS Ground for Standard Subscription sets and Proceeding sets. Foreign orders weighing less than 16 ounces are shipped via Air Mail. Foreign orders over 16 ounces are shipped via traceable delivery and customer is charged actual shipping costs—handling fee still applies.

Optional Priority/Traceable delivery is available at the customer's expense or using the customer's shipping account—handling fees still apply. Customer is responsible for any additional expenses, i.e. duties and/or taxes, incurred at customs. Rush processing is available for an additional \$25 rush fee—handling fee and any applicable actual shipping as explained above still applies. Rush orders are processed within 24 hours of receipt.

All electronic documents must be delivered directly to the intended person for use on only one computer. The document may not be forwarded to any additional users or accessed on multiple computers. Electronic document orders will be processed in 48 hours

Order processing time 2 weeks.

*****PRICES SUBJECT TO CHANGE WITHOUT NOTICE*****